

Steps for foreign organizations to obtain a DUNS Number

1. Go to the Online DUNS Request Portal: <http://fedgov.dnb.com/webform>

Select "Begin DUNS Search/Request Process."

D&B
Decide with Confidence

D&B DUNS Numbers™
for US Government
Contractors & Grantees

Welcome to the Online DUNS Request Portal

Begin D-U-N-S Search/Request Process

About the D&B D-U-N-S Number

Frequently Asked Questions (FAQ)

D&B, CCR, Grants Contacts

D&B's Privacy and Data Policy

Accessibility

Welcome to the D&B D-U-N-S Request Service
for US Federal Government Contractors and Grantees

Dun & Bradstreet (D&B) provides a D-U-N-S Number, a unique nine digit identification number, for each physical location of your business.

D-U-N-S Number assignment is FREE for all businesses required to register with the US Federal government for contracts or grants.

Click here to request your D-U-N-S Number via the Web. If one does not exist for your business location, it can be created within 1 business day.

For technical difficulties, contact govt@dnb.com

2. Select your country from the drop-down menu and click "Continue."

Company Lookup > Search >

Search

Please select the country or territory where your company is physically located, then click continue. If you do not see your country or territory listed, please contact govt@dnb.com

KOREA (REPUBLIC OF) ▼ **Continue**

3. Enter information about your organization at the bottom of the page (Business Name, Street, City, Phone), type in the verification code that is shown, and click "Submit."


Enter the following information for companies located in KOREA (REPUBLIC OF) and click the submit button to execute your search.

Business Name

Street

City

Phone



[Click here for a new image](#)
[Click here to listen to audio](#)
[Click here to download wav file](#)

Enter the verification code shown:

This is to prevent automated registrations

Submit

4. The system will run a search to determine if a DUNS number already exists for your organization. If there is no existing DUNS number for the organization, click on "Request a New D-U-N-S Number."



Company Lookup > Search > **Results >**

Search Results

Sorry! No results were found matching your search request.
Please try one of the following:

Search Again (try a former business address) OR

Request a New D-U-N-S Number

5. Complete the form.

****IMPORTANT**** Before clicking on “Submit Your Request” at the bottom of the page, take a screenshot of the completed form. When your organization registers in the System for Award Management (www.SAM.gov), information about the organization must be entered in exactly the same way as it was entered on the Dun and Bradstreet website, otherwise SAM.gov will reject the registration.

Once you have taken a screenshot of the completed form, click on the “Submit Your Request” button at the bottom of the page.

D-U-N-S Number Request Search > **Enter Your Company Information** >

Request for New D-U-N-S Number

Any affiliated companies at the same address, will not be affected. If there are affiliated companies at the same address, please specify in the Notes section.

Complete the information below to obtain a new D-U-N-S Number for your company's physical location.

Note: All fields are required unless otherwise indicated.

Company Name	
? Legal Name	Test Company
? Legal Structure	Select one ▼
? Tradestyle Name 1 (optional)	
Tradestyle Name 2	
Tradestyle Name 3	
? Phone Number of Business	111-111-1111

Physical Address	
? Street	123 Street
? City	Seoul
? State	
? Zip Code + 4/Postal Code	
Country	KOREA (REPUBLIC OF) ▼

Mailing Address (optional) <input type="checkbox"/> Same as Physical Address	
? Street/ P.O. Box	
City	
State	
Zip Code + 4/Postal Code	
Country	Select one ▼

Organization Information	
? Executive Name	
Title	Select one ▼

6. It may take as long as 4-6 weeks to receive a DUNS number from Dun and Bradstreet after completing the online registration process. For assistance or technical support, contact Dun and Bradstreet at CCRhelp@dnb.com.